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CITY OF KELOWNA

MEMORANDUM

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**Date:** May 26, 2007  
**File No.:** 2380-20  
**To:** City Manager  
**From:** Property Manager  
**Subject:** Rutland Arena Skate Shop Concession

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**RECOMMENDATION:**

THAT City Council approves a two year lease with three one-year options to renew, based on the attached criteria, in the City standard format with "Una Mak dba Rutland Skate Shop" for the lease of the Rutland Arena Skate Shop Concession;

AND THAT the Mayor and City Clerk be authorized to execute the lease;

AND FURTHER THAT the 2008 Financial Plan be amended accordingly.

**BACKGROUND:**

Civic Properties issued a Notice of Intent for the operation of the concession at Rutland Arena Skate Shop Concession. The Notice of Intent was advertised for two weeks. There were no dissenting responses to the Notice.

Base Terms of Lease Agreement for Una Mak. for the Rutland Arena Skate Shop Concession are

<b>Term:</b>	2 years (May 15, 2008 – May 14, 2010)
<b>Renewal:</b>	Three one-year renewal options at the tenants request and the City's discretion.
<b>Rate:</b>	\$1,000 per year
<b>Tenant Improvements:</b>	By tenant

The proponent has successfully operated these concessions since 1996.

Qv

**FINANCIAL/BUDGETARY CONSIDERATIONS:**

The Financial Plan will need to be amended.

Considerations that were not applicable to this report:

**LEGAL/STATUTORY AUTHORITY:**

**LEGAL/STATUTORY PROCEDURAL REQUIREMENTS:**

**EXISTING POLICY:**

**PERSONNEL IMPLICATIONS:**

**TECHNICAL REQUIREMENTS:**

**EXTERNAL AGENCY/PUBLIC COMMENTS:**

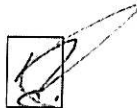
**ALTERNATE RECOMMENDATION:**

Submitted by:



R. Forbes – Property Manager

Approved for Inclusion:



cc: Director of Financial Services  
Parks Manager  
Civic Properties Manager